



Fund Request - College/Student Organization

Name of College/Student Organization: _____

Type of Organization:

Student

Faculty/Staff

Source of Funds:

Fundraisers

Dues

Donations

Other: _____

Type of Expenditures:

Services

Supplies

Travel

Other: _____

Please provide the name for processing requisitions (if applicable):

Enter requisitions: _____

Approve Requisitions: _____

The Bursar's Office will deposit funds and the Business Office will disburse funds with established policies and procedures of Nunez Community College. The Business Office will return any request for funds in excess of available balances.

Signature of club/group representative

Print Name

Title with club/group

Signature of faculty/staff advisor (if applicable)

Print Name

Title

APPROVALS:

For Student Accounts:

Dean of Enrollment Management and Student Success

Date

Assistant Director of Accounting

Date

Fund # Assigned

Date Completed