

REQUEST FOR ACADEMIC RENEWAL

I, _____ Date of Birth: _____ Banner ID: _____
Name

wish to request academic renewal on college-level work completed prior to (semester/year): _____
(at least one semester before my last semester of enrollment at a college).

The phone number where I can be reached is: _____

I understand that my application shall include evidence (attach a letter/paragraph) that conditions have changed and there is reasonable expectation of satisfactory performance. Applying for Academic Renewal does not ensure approval.

I also understand the following:

1. No less than one semester must elapse between the end of the semester in which I was last registered for credit at any college or university and being enrolled under Academic Renewal.
2. I must submit a Request for Academic Renewal form to Student Affairs during the semester in which I first enroll at Nunez Community College.
3. My request will not be considered until the College has received official transcripts from all of my previous colleges.
4. The Student Affairs office will evaluate each application, approving those who meet the criteria and who indicate the potential for success.
5. Courses taken before the minimum one semester enrollment absence will count toward the degree or certificate and be included in the cumulative GPA if the grade earned was a "C" or better.
6. Courses taken before the minimum one semester enrollment absence for which the student earned a grade lower than "C" will not count towards a degree or certificate and will not be included in the cumulative GPA.
7. Courses and grades will still be listed on the transcript and included in the student completion rate, but will be excluded from the cumulative GPA.
8. I have been advised of the LCTCS Policy 1.006 that states: "Academic Renewal granted at/by an institution within LCTCS shall be accepted and honored system-wide.
Students are advised that a non-LCTCS institution may choose to not accept, in transfer, Academic Renewal granted by another institution. Students must be encouraged to investigate the impact of the Academic Renewal policy if they plan to transfer to another institution outside of LCTCS. All transcripts must be provided as part of the admission process, but transfer institutions may compute the undergraduate GPA based on all hours attempted, regardless of policies or provisions granted by institutions of prior enrollment. Students must also be advised of the impact Academic Renewal will have on federal and state financial aid."
9. I will be admitted to Nunez Community College on academic probation.
10. If granted, my official Nunez Community College transcript will indicate that I declared academic renewal prior to my first semester of enrollment at Nunez Community College.
11. It has been at least one semester since I have attended any regionally accredited institution of higher education.

Student's Signature

Date

Posted in Student Record by: _____

Date: _____