

Addendum to PN Handbook February 2011

The following sections have been updated:

Professional standards include but are not limited to the following:

1. Honesty
2. Compliance with directions issued by school officials.
3. Obedience to federal, state and local laws.
4. Sobriety on school, college and clinical agency premises.
5. Respect for state and personal property.
6. Adherence to nursing program and college policies.
7. Responsible patient care.
8. Fully prepared for classroom or clinical work.
- *9. Use of public domain internet sites and social networks in a positive and professional manner with respect to NCC and the PN program.

***Health Insurance Portability and Accountability Act of 1996 (HIPAA) Privacy and Security Rules**

- The *Standards for Privacy of Individually Identifiable Health Information* (“Privacy Rule”) establishes, for the first time, a set of national standards for the protection of certain health information. The U.S. Department of Health and Human Services (“HHS”) issued the Privacy Rule to implement the requirement of the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).¹ The Privacy Rule standards address the use and disclosure of individuals’ health information—called “protected health information” by organizations subject to the Privacy Rule — called “covered entities,” as well as standards for individuals’ privacy rights to understand and control how their health information is used. Within HHS, the Office for Civil Rights (“OCR”) has responsibility for implementing and enforcing the Privacy Rule with respect to voluntary compliance activities and civil money penalties. Full details regarding these regulations can be found at <http://www.hhs.gov/ocr/privacy/index.html>.
- Students must abide by all federal, state, facility and college rules and regulations regarding patient, facility, and college confidentiality.

Disciplinary Procedures

- c) Immediate removal from clinical site or classroom and resulting “NP” clinical grade and a failing “F” lecture grade will occur for any of the following:
 - i. Performing unauthorized procedures or performing invasive procedures without the clinical instructor present or permission of the clinical instructor.
 - ii. Any acts of violence or aggression toward self or any person including faculty member, student, patient, staff, or visitor.
 - iii. Presenting under the influence of medications that impair mental or physical ability with or without a prescription, illicit drugs or alcohol.
 - iv. Failure to comply with the ANA and Nunez Practical Program Code of Ethics and Nursing: Scope of Standards and Practice, or violations of the Louisiana Nurse Practice Act.
 - v. Sleeping on the premises or in the facilities of a clinical site.
 - *vi. HIPPA or privacy violations
 - *vii. **Inappropriate or unprofessional internet or social networking postings, pictures, or comments that relate to NCC, NCC instructors, students, clinical sites, patients or LSBPNE.**

**STATEMENT OF INTENT TO COMPLY WITH THE RULES OF
NUNEZ COMMUNITY COLLEGE
HEALTH SCIENCES DIVISION
PRACTICAL NURSING DIPLOMA PROGRAM
STUDENT HANDBOOK ADDENDUM**

I have received a copy of the Practical Nursing Diploma Program Student Handbook Addendums. I have read the Student Handbook and understand its contents and intend to comply with the regulations of this Student Handbook and the addendums. I understand that failure to comply with the content of this Student Handbook as stated in the Student Handbook and addendums may result in dismissal from the program. At the discretion of the faculty, this Student Handbook can be updated and/or changed as needed.

Also by signing below the student accepts and understands the changes to the following policies

- Disciplinary Procedure
- Professional Standards
- HIPAA

Student's Name (Print)

Student's Signature

Date