



Nunez Community College (NCC) PN Readmission Policy Effective Spring 2011

Overview:

Due to the complex and condensed design of the PN program, it can be difficult for students to complete the program on their first attempt. Health issues, family obligations, and financial difficulties can cause hardships and absences. As a result, the PN program has designed a readmission policy and wants to ensure that all students understand the re-entry process and eligibility requirements. **Readmission into the program is not guaranteed.** Student performance, evaluations, curriculum requirements, and space availability are considered.

NCC Re-entry Plan:

The NCC Practical Nursing Program will offer to students who withdraw or fail to achieve acceptable grades in the program a process to re-apply and be considered for re-entry. Students who meet the following criteria may be considered for re-entry:

- Withdrawal from the program in good standing.
- Failure to make a passing score in only **one** nursing course.
- No disciplinary actions.
- In good standing with the College.

All applicants for readmission must meet the following criteria:

- Submit a new application and application fee.
- Meet all current admission requirements.
- Meet all admission requirements in place at time of readmission.
 - All paperwork and documentation required must be current and on file.
 - All testing and scores must meet admission requirements.
 - No admissions issues or holds at the Registrar's office.
- Must attend a face-to-face interview.
- Must write an essay that explains their personal goals, how they will meet those goals, and how they will overcome the obstacles that prevented completion.

All readmissions are approved on an individual basis.

- Statistical analysis of student performance will be used to determine if the student has the ability to complete the program.
- The student disciplinary history will be considered. A student with a disciplinary written "unsatisfactory" performance will not be considered for re-entry.
- Student clinical evaluations and instructor evaluations will be considered for re-entry and eligibility.

All students who request re-entry into the program for the **first** semester will be required to:

- Compete with first-time applicants for available seats using profile scores and GPA.
- Retake all first-semester classes (even those courses that the student passed).
- Retake all first-semester clinical and lab requirements.

Note: Students who successfully complete NURS 1010 and NURS 1020 with a “C” or better may be eligible for CAN-to-PN credit by examination. (See that policy for further information.)

***Only one (1) readmission to the first semester is allowed (regardless of the reason for readmission).

All students who request to re-enter the program for the **second or third semester** must (in addition to meeting re-entry requirements):

- Re-take any courses in which a grade of “C” or better was not achieved.
- Meet with the Program Director to develop a course completion plan that includes a modified timeline for completion.
- Complete the program within the course completion plan timeline or be dropped from the program.
- Maintain active status and be enrolled in at least one PN program course.

All student records, grades, disciplinary action, and evaluations are considered for re-entry eligibility.

Policy regarding readmission for the **third** attempt includes:

- Students who are in the program as a third attempt (second time re-entry) must complete the program within the 2 semesters. Failure to comply with the timeline or failure in any PN class will result in the student being dropped from the program with no further attempts allowed.
- There is a re-entry time limit. Students will have 2 years from their original start date to apply for a third attempt (second re-entry).
- Each semester the students must maintain active status and be enrolled in at least one PN program course.

All student records, grades, disciplinary action, and evaluations are considered for re-entry eligibility.

Students who will NOT be considered for readmission:

- Students requesting a third entry into the first semester.
- Students requesting a fourth entry into the program.
- Students with disciplinary actions against them in the PN program.
- Students who cannot complete the program under the mandated timeline.
- Students who do not demonstrate scores and/or statistical data that support the ability to complete the PN program.