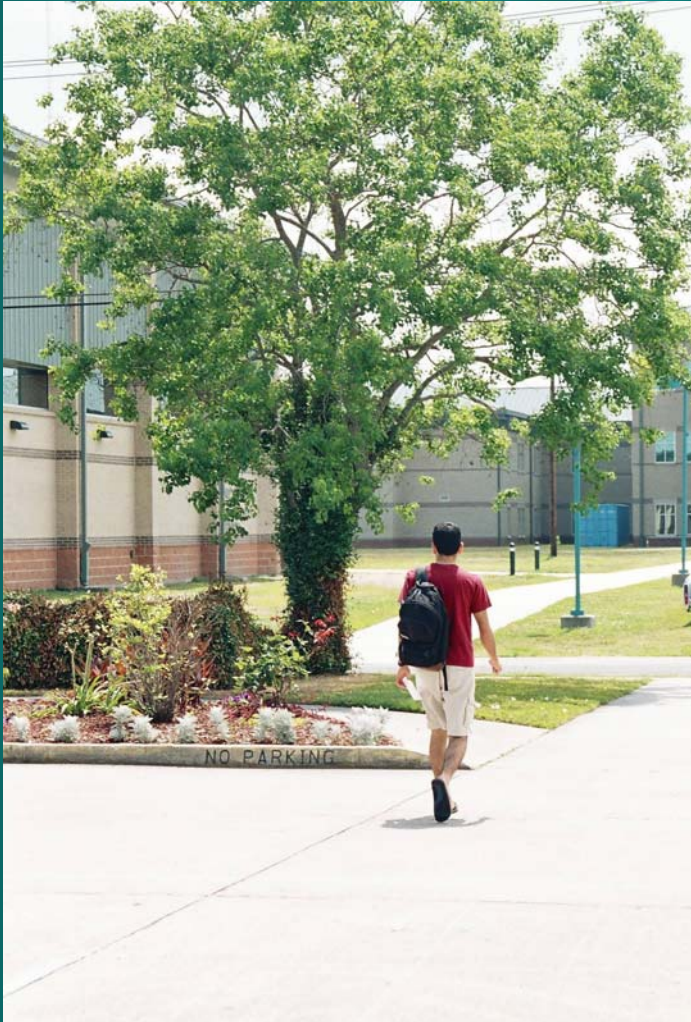


NUNEZ COMMUNITY COLLEGE



**NEW
STUDENT
ORIENTATION**

WELCOME

- Ms. Becky Maillet- Director of Admissions & Registration
- Dr. Thomas Warner- Chancellor
- Dr. Curtis Manning- Vice Chancellor for Academic Affairs
- Ms. Donna Clark- Vice Chancellor for Student Affairs

STEPS TO SUCCESS

- Attend class!
- Be prepared for every class
- Take notes & read the textbook
- Set aside time to study
- Talk to your instructors
- Meet with your advisor regularly
- Ask for help as soon as you need it
- Never be afraid to ask questions

GETTING STARTED

- Application for Admissions
- Placement Testing
- High School or College Records
- Immunizations
- Selective Service Registration
- Class Selection with an Academic Advisor
- Registration/Schedule Entry
- Bursar and Payment Arrangements

FUNDING COLLEGE

- Affordable Tuition
- Tuition Deferment Plan
- Financial aid available for those who qualify
- Grants, Scholarships, Loans, & Work-Study
- Financial Aid Counseling available
- www.fasfa.ed.gov (Nunez code: 015130)
- Located in Student Affairs on the 2nd floor

Federal Financial Aid Policies

- No aid will be awarded until all required official transcripts are received in Admissions because eligibility is based on all courses attempted at every college attended
- If selected for verification, aid (including book vouchers) will not be awarded until all verification documents are received
- Awards are based on your enrollment as of the 14th day of the semester
- Most drops and all withdrawals negatively affect your aid and may result in having to pay back some or all of the aid received
- Be aware of all financial aid policies on pages 60-67 in the catalog- especially the academic standards
- Please respond to all correspondence received from the Financial Aid Office and pay close attention to deadlines

Student Rights & Responsibilities

- The College Catalog contains most of the information you need about your enrollment
- Student rights and responsibilities are described on pages 50-60 in the Catalog
- All students are members of the SGA (Student Government Association)
- Students can form clubs and have a voice in how student-assessed fees are spent

SUPPORT SERVICES

- Academic Advising
- Counseling, Mary Kane, Director
504-278-7487 mkane@nunez.edu
- Career Services and Services for Students with Disabilities, Carly Gervais, Coordinator
504-278-7491 cgervais@nunez.edu
- Library Instruction
- Student Organizations
- Tutoring (face-to-face and online) through the Student Success Center

ACADEMIC PROGRAMS

ARTS & HUMANITIES

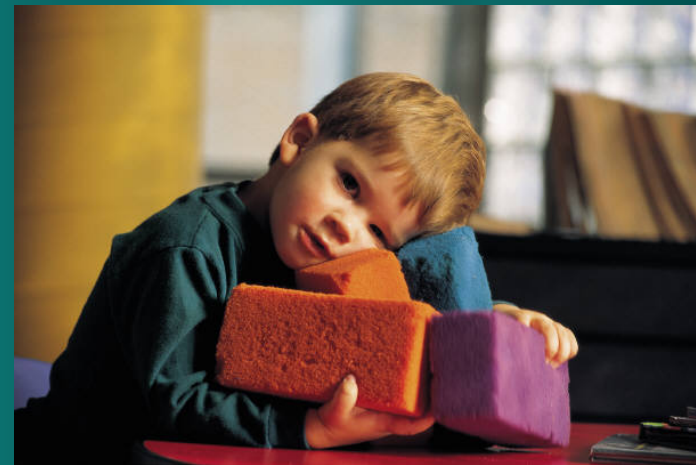
- Care & Development of Young Children
- General Studies
- Paralegal Studies
- Teaching - Grades 1–5

504-278-7485

2nd Floor AST Building

CARE & DEVELOPMENT OF YOUNG CHILDREN

- Two-year degree
 - One-year certificate
- Child development from
Birth to Kindergarten
- Average annual salary
in LA- \$20,728



GENERAL STUDIES

- Transferable Associate Degree and Certificate
- Flexible course selection to prepare for a Bachelor's degree



PARALEGAL STUDIES

- Two-year associate degree and One-year certificate
- Work in the legal profession
- Average annual salary in LA- \$34,459



Teaching (Grades 1 – 5) Associate of Science

- Fully transferable two years of study toward a B.A. in Elementary Education
- Recognized by all Louisiana Colleges of Education



ACADEMIC PROGRAMS

BUSINESS & TECHNOLOGY

- Business/Accounting
- Computer Information Systems
- Computer Technology
- Construction Technology
- Culinary Arts/Foodservice Management
- Electrical Construction
- HVAC (Heating, Ventilation, & A/C)
- Industrial Technology (Includes PTEC)
- Medical Coding & Billing
- Office Careers
- Welding

Dean Don Hoffman
504-278-7305
dhoffman@nunez.edu



BUSINESS TECHNOLOGY

- Includes options in Management, Administrative Professional, and Accounting
- Associate of Applied Science
- LA salary range- \$22,000-41,000



COMPUTER INFORMATION SYSTEMS (CINS)

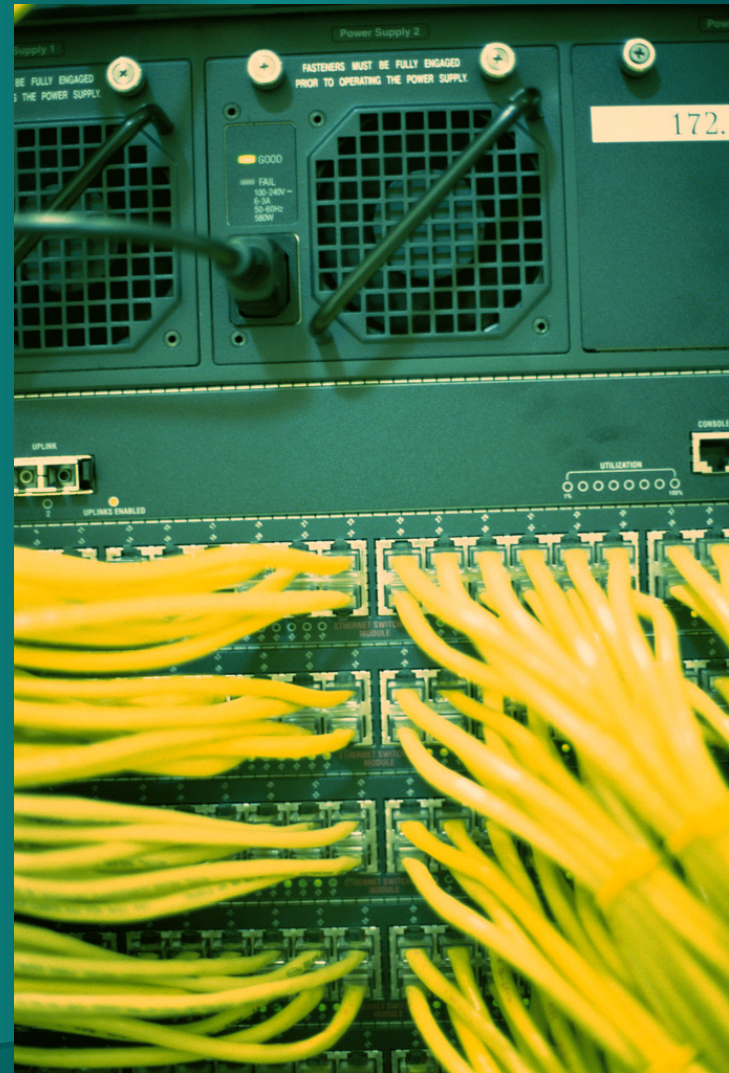


- One-year Certificate
- Two-year Associate Degree with CINS & Computer Technology options
- High Demand Jobs
- Average annual salary in LA- \$40,052
- State-of-the-art Equipment

COMPUTER TECHNOLOGY

- One-year Certificate
- Networking specialists are in demand
- Salary ranges in LA- \$28,176-36,249

*One of the
TOP 25
Fastest Growing
occupations in
the region!*



CONSTRUCTION TECHNOLOGY



- One-year Certificate
- Includes carpentry, electrical, drafting, machine tool, metal buildings, and welding
- Salary range in LA- \$30,954-39,432



CULINARY ARTS/FOODSERVICE PRODUCTION MANAGEMENT

- Two-year Associate Degree and One-year Certificate
- New Orleans area employment
- Salary range in LA- \$18,470-44,044



*One of the
TOP 25
Fastest Growing
occupations in the
region!*

ELECTRICAL CONSTRUCTION

- One-year certificate
- Theory and practice
- Enter the job market as an electrical apprentice
- Average annual salary in LA- \$39,432



HEALTH SERVICES OFFICE MANAGEMENT AND MEDICAL CODING & BILLING



- One-year certificate
- Two-year associate degree
- Employment in hospitals, medical offices, & insurance
- Great self-employment opportunities
- Average annual salary in LA- \$25,739

HVAC

HEATING, VENTILATION, & AIR CONDITIONING

- Two-year associate degree and One-year certificate
- High rate of employment in this region
- Average Annual Salary in LA- \$31,529
- Theory and Field Experience



INDUSTRIAL TECHNOLOGY

- Two-year Degree
- Includes the high-demand, high-paying Process Technology option (jobs starting at over \$55,000 a year)
- Graduates of one-year technical certificates can pursue this degree
- Many industry partners support the program
- Scholarships available



OFFICE CAREERS



- One-year certificate
- Options in accounting, general, legal, and medical office
- Salary range in LA- \$19,321-22,945



An additional 7,000 trained clerical employees are needed through 2012 in this region!

ACADEMIC PROGRAMS

HEALTH & NATURAL SCIENCES

- Biotechnology
- Emergency Medical Technology
- General Science
- Nurse Assistant
- Practical Nursing

Dean Elsa Winsor
504-278-6580
ewinsor@nunez.edu



BIOTECHNOLOGY TCA

- Can be completed in one semester
- High-demand for trained technicians
- Average annual salary in LA- \$29,144



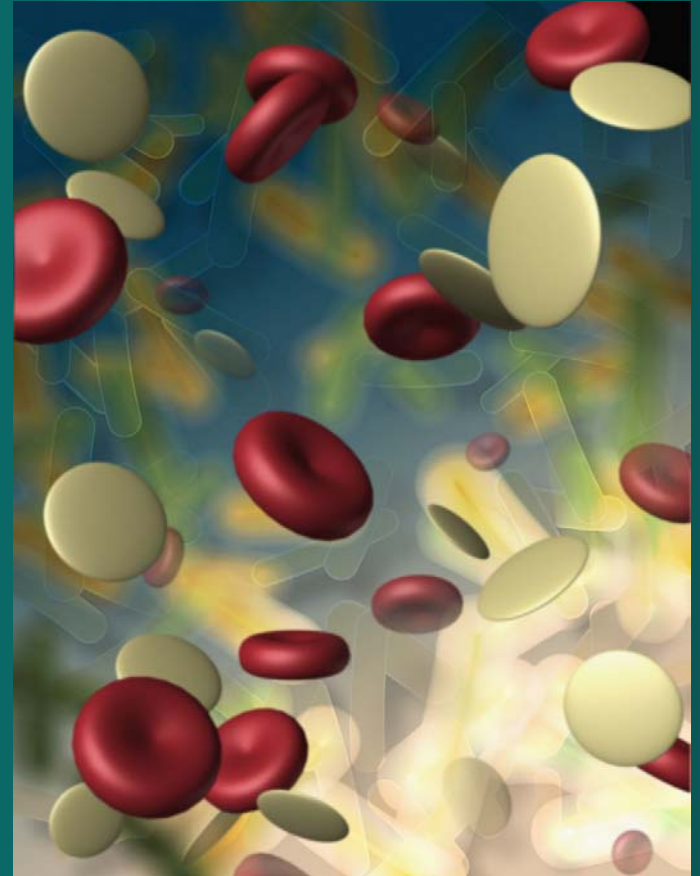
EMERGENCY MEDICAL TECHNOLOGY

- Employment after one semester upon completion of EMT-Basic
- Paramedic level training follows EMTB
- High paying, immediate employment
- \$27,526- average LA salary



GENERAL SCIENCE

- Associate Degree designed to help students prepare for transfer
- Biology, Chemistry, and Physics



PRACTICAL NURSING

- After completion of pre-requisite courses, the nursing program takes 12 months to complete
- Immediate employment for graduates who pass the State licensing exam
- Average annual salary in LA- \$30,400



RESOURCES

- The College website www.nunez.edu
- 2008-2009 Catalog
- Class Schedule
- Signs and Posters around campus
- Nunez Library
- Online Access to Information
- BlackBoard
- Student Success Center on the 3rd floor