

NUNEZ COMMUNITY COLLEGE
TECHNICAL DIPLOMA
Business Information Technology

NAME:					
		Last	First	MI	Advisor Name
Student ID Number:				Catalog 2016-2017	
Course No.	Course Title	Substitute or Transfer Course	College		
27 Hours of required Courses in Major. Must earn grade "C" or better in each course.				Hrs	Grade
BUSN 1150	Survey of Microcomputer Applications			3	
BUSN 1175	Customer Service, Sales, and Skills			3	
BUSN 1600	Word Processing			3	
BUSN 1610	Spreadsheets			3	
BUSN 1620	Presentations			3	
BUSN 1630	Databases			3	
BUSN 1640	Data Tasking, Email, Collaboration			3	
BUSN 2600	Advanced Word Processing			3	
BUSN 2610	Advanced Spreadsheets			3	

21 Hours of General Education Requirements. Must earn a grade of "C" or better in each.

ELECTIVE Select seven courses from the following: BUSN 1100, BUSN 1330, BUSN 1530, BUSN 2100, BUSN 2400, BUSN 2620, BUSN 2630, BUSN 2640, BUSN 2650, BUSN 2660, BUSN 2670			3	
			3	
			3	
			3	
			3	
			3	
			3	

6 Hours of General Education Requirements. Must earn a grade of "C" or better in each.

ENGL 1000 or higher	Applied Writing			3	
MATH 1150 or higher	Math for Technology			3	

54 Hours

Exit Advisor's Signature

Date

Dean's Signature

Date

Note: Elective options are as follows:

BUSN 1100: Introduction to Business; BUSN 1330: Personal Finance; BUSN 1530: Special Topics in Entrepreneurship; BUSN 2100: Management; BUSN 2400: Business Communication; BUSN 2620: Advanced Databases SQL; BUSN 2630: Microsoft Windows Operating Fundamentals; BUSN 2640: Networking and Security Fundamentals; BUSN 2650: Web Development Fundamentals; BUSN 2660: Software Development Fundamentals; BUSN 2670: Configuring and Supporting Windows