

**NUNEZ COMMUNITY COLLEGE  
CERTIFICATE OF TECHNICAL STUDIES  
SPREADSHEETS**

<b>NAME:</b>				
	Last	First	Middle	
<b>Student ID Number:</b>			<b>Catalog 2016-2017</b>	
Course No.	Course Title	Substitute or Transfer Course	College	
18 Hours of Required Courses. Must earn a grade of "C" or better.			Hrs	Grade
BUSN 1150	Survey of Microcomputer Applications		3	
BUSN 1175	Customer Service, Sales, & Skills		3	
BUSN 1610	Spreadsheets		3	
BUSN 2610	Advanced Spreadsheets		3	
BUSINESS ELECTIVE	Select two of the following: BUSN 1100, BUSN 1330, BUSN 1530, BUSN 1600, BUSN 1620, BUSN 1630, BUSN 1640, BUSN 2100, BUSN 2400, BUSN 2600, BUSN 2620, BUSN 2630, BUSN 2640, BUSN 2650, BUSN 2660, BUSN 2670		3	
BUSINESS ELECTIVE			3	

**TOTAL: 18**

\_\_\_\_\_  
Exit Advisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean Signature

\_\_\_\_\_  
Date